

Alabama Association of Nursing Students

Executive Board Meeting, April 6th, 2018

Meeting at Gaylord Opryland Hotel and Resort

**1. Call to Order:** The monthly meeting of the Executive Board was called to order at0925 by Jennifer Hernandez, President.

**2. Roll Call**: Called by Jennifer Hernandez, President

**Those Present:**

President – Jennifer Hernandez

Vice President - Carter McDonald

Secretary - Monica Hill

Treasurer - Rebecca Stillwell-Miller

Communications Director - Kiana Simmons

Director of North - Marissa Walker

Legislative Chair - Carl Dewayne Henderson Jr

Community Health Director - Chanita Dale

**Those Absent:**

Director of South - Emma D Goodwin

Breakthrough to Nursing Director - Khaleah Monger

**Quorum:** Jennifer Hernandez, President, declared a quorum present.

**3. Minutes:** The minutes from the March 10th, 2018 executive board minutes were distributed and read.

**Motion:** It was moved and seconded to accept the minutes of the March 10th, 2018 executive board meeting

Submitted by: Jennifer Hernandez, President. Seconded by: Carter McDonald, Vice President. No objections made. Action: Carried.

**4. Report of the Treasurer:** The report was given by Rebecca Stillwell-Miller and a written report was distributed and isattached to the minutes. Highlights of the report included:

1. Account balances: Checking account $27,872.62; Savings account: none Reserve investment account: $10,000.
2. There are no outstanding bills.
3. The budget for this year $ 13,000.00

**Motion:** It was moved and seconded to accept the report of the treasurer.

Submitted by: Jennifer Hernandez. Seconded by: Marissa Walker, Director North. No objections made. Action: Carried.

**5. Reports from officers and committee chairs:**

* President – Jennifer Hernandez
  + Policies and procedures and contracts at transition meeting
  + NSNA cords for constituents and faculty
* Vice President - Carter McDonald
  + Attended COSP
  + Focus sessions for local chapters
* Secretary - Monica Hill
  + Treasurers from local chapters reporting the state level
* Treasurer - Rebecca Stillwell-Miller
  + Purchasing Quickbooks for accounting
* Communications Director - Kiana Simmons
  + Spoke with vendors – Vanderbuilt, NHC Care, UAB, Littmann, UAH
* Community Health Director - Chanita Dale
  + ATI, Picmonic Vendors
* Director of North - Marissa Walker
  + Collecting ANS advisors at each school
* Director of South - Emma D Goodwin
* Legislative Chair - Carl Dewayne Henderson Jr
  + Elsevier
* Breakthrough to Nursing Director - Khaleah Monger

**6. Unfinished Business:**

* + Bylaws need to be looked at to propose any changes to be submitted for voting at the House of Delegates
  + Discussion of lack of vendors for Leadership Summit
    - May need to decrease vendor price from $700 to $400 in order to secure vendors for annual conference

**Motion:** It was moved and seconded to change the vendor fees from $700 to $350.

Submitted by: Jennifer Hernandez. Seconded by: Monica Hill, Secretary. No objections made. Action: Carried.

* + Action was carried to change the price of AANS shirts from $20 to $15, that needs to be reflected on the website
* Discussion of increasing the price of annual tickets to include a price of a t-shirt first come first serve (sizes) for preordering
* Need to start formulating the awards that will be given at AANS Annual Convention and need to work with new board to have those ready at time of election
* Date of AANS Annual Convention to be changed to September 28th, 2018 at Shelton Community College

**Motion:** It was moved and seconded to have AANS Annual Convention on September 28th, 2018 at Shelton Community College.

Submitted by: Jennifer Hernandez. Seconded by: Chanita Dale, Community Health Director. No objections made. Action: Carried.

* All officers need to start creating a packet of information and projects accomplished to help create a foundation to pass to the new board members.

o Need an in-depth transition of officers

* AANS Annual Convention to consist of
  + Key note speaker
  + NCLEX review or Elsevier Game
  + Rachel for Be the Match
  + Tourniquet Application?
  + Information on how to run a local chapter and NSNA awards/constituency
  + Formal brunch and awards ceremony
  + Elections
  + House of Delegates
  + Transition of officers
* ASNA Faces – action was carried to attend FACES in Montgomery on April 17th
* Blast e-mail for recap of Leadership Summit, upcoming NSNA Convention, FACES, and date for AANS Annual Convention
* Need more metals for AANS board members

**7. New Business:**

* Resolutions Workshop at Annual – mock resolution
* Awards explained at transition meeting
* Keynote speaker for Annual
* Old board work on leadership summit with new board
* Prepare House of Delegates meeting
* Changing Bylaws by Annual

**Motion:** It was moved and seconded to begin drafting policies and procedures and contracts for board members transitioning into positions at the state annual election.

Submitted by: Jennifer Hernandez. Seconded by: Carl Dewayne Henderson Jr., Legislative Director. No objections made. Action: Carried.

* Community Health Project for Annual – Hudson Alpha?
* Need to recruit vendors at NSNA Convention for Annual Conference
* Plan tentative future meeting

**8. Next Meeting:** The next meeting TBA

**9. Announcements:** No announcements

**10. Adjournment:** Jennifer Hernandez, President, has declared the meeting of the executive board to be adjourned at 1027 and will reconvene TBA.

Jennifer Hernandez, President Monica Hill, Secretary

 